



QUEEN OF PEACE SCHOOL

Preschool Addendum to the Parent-Student Handbook

Revised July, 2016



Mission Statement

At Queen of Peace School, Faith and Knowledge meet for a lifetime of learning. Founded on Catholic principles, our school is devoted to guiding children, developing their skills, discovering their talents, and growing in faith.

Daily Schedule

Full Day Schedule: 7:45 a.m.(Doors open.) Classes begin 8:05 a.m. to 3:00 p.m.

Wednesday- 2:30 p.m. dismissal

Half Day Schedule: 7:45 a.m. (Doors open.) Classes begin 8:05 a.m. to 11:30 a.m.

Morning Class Schedule

7:40 - 8:30 Doors open, Greeting, *Center work, Clean-up
8:30 - 8:50 Circle time: Music, Daily Activities (Weather, calendar, review lessons)
8:50 - 9:10 Movement Activity
9:10 - 9:50 *Academic Presentation, *Follow-up Activity
9:50 -10:00 Clean-up, Prepare for snack
10:00 -10:20 Snack, Clean-up
10:20 -10:30 Prepare for Physical Education
10:30 -11:00 Physical Education: Outdoors or Gym
11:00 -11:30 Read Aloud, Prepare for dismissal (half day) or lunch (full day)
11:30 -12:00 Lunch

Afternoon Class Schedule

12:00 -12:15 Prepare for Rest Time
12:15 -1:00 Rest/Quiet Time
1:00 -1:20 Circle time: *Academic Presentation
1:20 -1:40 *Center Work
1:40 Clean-up, Prepare for snack
1:40 -2:00 Snack, Clean-up
2:00 -2:00 Prepare for Physical Education
2:15 -2:40 Physical Education: Outdoors or Gym
2:45 -2:55 Read Aloud
2:55 -3:00 Prepare for dismissal
(Wednesday-2:30 dismissals)

(There will be some flexibility in the schedule depending on the children's needs)

*Academic Presentations (Lessons) and Center Work include the academic skills of Math, Geometry, Reading (Phonics), Writing, Social Studies, Science, Spanish, Music, Art, and Religion.

Preschool Student Outcomes

Kindergarten Readiness/Includes but not limited to

Personal/Social/Emotional Skills

Separates easily from parent
Demonstrates self-control: rarely has physical or verbal outburst, temper tantrums
Expresses feelings appropriately
Shows respect and care for self and others
Understands being a friend
Shows respect and care of the environment and belongings
Displays good manners and acts courteously
Demonstrates independence: toileting, dressing, hygiene, safety
Listens to and follows directions
Follows classroom rules
Participates in small and large group activities
Sits attentively alone and with others
Plays well with others, taking turns and sharing appropriately
Speaks clearly as to be understood by most
Demonstrates good work habits: takes care and pride in work, shows concentration
Responds positively to guidance

Creative Skills

Demonstrates desire to learn, curious
Shows creativity in play, movement, art
Shows ability to problem solve

Large Motor Skills

Walks/runs independently
Walks up and down stairs
Moves with coordination and self-control

Fine Motor Skill

Manipulates small objects such as Legos, beads, buttons, snaps, laces
Uses pencils, crayons, and scissors correctly

Religion

Demonstrates love for God through prayer and love of self and others
Shows growth in their relationship with Jesus
Demonstrates appropriate behavior in Church and at Mass
Recites simple prayers
Respects quiet time for self and others

Math/Geometry Skills

Identifies the following shapes: circle, square, rectangle, and triangle

Identifies and names numbers 0 to 10 and beyond

Rote count to 35 and beyond

Shows beginning understanding of: counting, sorting, patterning, sequencing, money, time, and positional words (first, last, top, bottom)

Sorts objects according to size, color, shape

Reading/Language Skills

Listens attentively and responds appropriately

Follows three step commands

Recognize letters and their sounds

Begins to connect printed words to language

Shows interest in new words

Begins to use writing instruments correctly

Writes and spells first name and other words

Handles and cares for books properly

Recognize first and last name

Shows beginning comprehensive skills from reading aloud time: characters, setting, events

Shows beginning understanding of words: rhymes, opposites, similar

Music

Enjoys singing and listening to music

Recite songs, rhymes and finger plays

Shows rhythm through movements to music

Enjoys the use of musical instruments

Art

Identifies basic colors

Cuts, draws, colors, glues, paints appropriately

Constructs with play dough, blocks, tiles

Social Studies

Becomes aware of different and larger communities, outside of the family

Appreciates and learns about community helpers

Science/Health/Physical Education

Identifies body parts: head, shoulders, chest, stomach, arms, legs, wrists, ankles, feet, hands, fingers, and toes

Recognizes family differences: male, female, mother, father, brother, sister, grandparents

Begins problem solving

Differentiates weather patterns and seasons

Explores the use of magnets, tools, magnifying glass

Demonstrates the ability to play fairly, understanding winning and losing

Practices healthy habits: exercise, diet, behaviors

Licensing

The preschool is licensed through the Department of Human Services. The license is renewed each year. All rules, regulations, and statutes must be followed and completed according to their standards. All student records are checked annually so it is important that all paper work required by the school is completed before your child begins the school year. If paperwork is not completed and turned in by the first day of school, your child may not attend preschool until they are done. If not turned in after 30 days your child's spot in class may be given to the next student on the waiting list.

4 Star Rated Parent Aware School

Families needing tuition assistance are encouraged to apply for the early learning scholarship through parent aware. You may pick the forms up in the school office or go to their website <http://www.thinksmall.org/home/news/view/3033> or call 855-898-4465. If you do not qualify for tuition assistance and still have a financial need please make an appointment with the principal to discuss.

Conferences and Progress Report

Assessments and conferences are a regular part of the Preschool reporting system. Parent-Teacher conferences are scheduled two times a year; however, the staff is available whenever there is a need or concern. Progress Reports are sent home twice a year.

Fundraising

In order to keep tuition at its lowest possible price, each family is asked to participate in fundraising events and volunteer hours. The expected amount for each preschool family is \$250- & \$850 along with 15-40 hours of volunteer services dependent upon how many hours your child is enrolled. The contract agreement lists the many opportunities to earn these funds. Besides having some fun, participating in these activities helps families feel that they are part of the school community.

Communication

Communication is an important component to the success of your child's educational experience. Parent emails are regularly sent on each Thursday during the school year. At times, it is necessary to send emails more frequently. Please, be alert to communications from the school. Checking out our website at queenofpeaceschool.org is another important means of staying in touch with the happenings at school. Important email addresses and numbers are: Mrs. Kalm, School Secretary, at qop5@qwestoffice.net; Mr. Van Loh, Principal, at bvanloh.qp@gmail.com; the school telephone number is: 218-879-8516.